

CAREER TECHNICAL EDUCATION

Office Location

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Contact Information

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The Career Technical Education (CTE) Program offers students a variety of short-term certificate programs and single course options designed to prepare students for a high-demand career and/or advance current work skills. CTE Program courses combine academic knowledge with technical and occupational skills to provide students with pathways to long-term careers and success. Our CTE Program instructors are leaders in their fields with extensive practical experience to share with students. Much of the growth in current and future jobs will require training beyond high school. Enrolling in NOCE CTE Program classes means job readiness for a new career or a better position in a current work field in two years or less. NOCE provides job skills training and language support for English language learners. ESL students Intermediate High and above can enroll in Career Pathways programs to develop language and job skills at the same time. Students earn certificates in both CTE and ESL. Contact the ESL program for more information.

- **Business** - Business skills are a diverse set of abilities that enable individuals to navigate the complexities of the corporate world effectively. From communication and leadership to problem-solving and financial literacy, these skills play a vital role in achieving success in entrepreneurial endeavors and corporate environments. Courses are designed to prepare students for employment, career advancement, and success in today's business environment.
 - Bookkeeping
 - Customer Relations
 - Entrepreneurship
 - Human Resource Assistant
 - Management Program
 - Office Assistant
 - Program Management (*pending state approval*)
- **Computers** - NOCE computer programs and classes help students build practical technology skills for work, school, and everyday life. Courses cover topics such as basic computer use, software applications, digital literacy, and career-focused technology training. Courses offered include application-specific skill development in Microsoft, Adobe and Internet-based software.
 - Applied Artificial Intelligence
 - Cloud Computing
 - Computer Information and Systems Technology
 - Google IT Support Professional
- **Electrical Technology** - Electrical Technology Program offers comprehensive training in electrical systems, providing students with hands-on experience in installation, maintenance, and troubleshooting. With a focus on industry standards and safety

protocols, it prepares graduates for successful careers in the electrical technology field.

- **Electrical Technology**
- **Early Childhood Education** - Early childhood education program focuses on the developmental needs of young children, preparing them for academic and social success. It encompasses teaching strategies, curriculum design, and child psychology to foster a nurturing and effective learning environment.
 - ECE Preschool
(Assistant Teacher, Teacher, or Director)
 - Infant Care Teacher
- **Funeral Service Assistant** - Funeral service assistant program prepares individuals to support funeral directors in various tasks, including arranging services and assisting with preparations. The program includes training in customer service, administrative duties, and the basics of mortuary science.
 - Funeral Service Assistant
- **Allied Health** - NOCE Allied Health classes prepare students for entry-level healthcare careers through hands-on training and job-focused instruction. Students build practical skills, gain industry knowledge, and prepare for employment in a variety of medical settings.
 - Medical Assistant
 - Personal Care Aide
 - Pharmacy Technician
(Entry Level, Registration Level , and Advanced Level)
 - Quality Assurance Management for Medical Devices

For a list of courses, see course descriptions: Business Accounting (BUSA); Business Management (BMGR); Computer Information Systems and Technology (CIST); Computers (COMP); Early Childhood Education (ECED); Electrical (ELET); Entrepreneurship (ENTR); Funeral Services (FSRV); Human Resource Management (HRMA); Medical Assisting (MEDA); Medical Occupations; (MEDO); Microsoft (MS); Office Technician (OTEC); Personal Care Aide (MEDO); Pharmacy Technician (PTEC); Quality Assurance Medical Device (QAMD); and Workforce Preparation (WFPR).
