

# PROBATION AND DISMISSAL POLICIES

In accordance with state regulations, the following probation and dismissal policies have been established. The primary purpose is to ensure that a student is making satisfactory progress toward an educational objective and to alert the student and the student's counselor to the possible need for additional counseling and/or special services.

## Placement on Scholastic Probation

**Academic Probation** — A student who has attempted at least 12-semester units at the college shall be placed on *academic probation* if the student has earned a cumulative grade point average below 2.0 in all units taken at the college.

**Progress Probation** — A student who has enrolled in a total of at least 12-semester units at the college shall be placed on *progress probation* when the student receives an Incomplete grade (e.g., "INB", "INC", "IND", "INF", and "INNP") or "W", "NC" or "NP" in 50% or more of all units for which the student has enrolled at the college.

The college will make a reasonable effort to notify students who are placed on scholastic probation at the end of each term. Students who are on probation shall be automatically considered conditional registrants, and their programs are subject to adjustment and/or restrictions

## Removal From Scholastic Probation

**Academic Probation** — A student shall be removed from academic probation when the student's cumulative grade point average in all units completed at the college is 2.0 or higher.

**Progress Probation** — A student shall be removed from progress probation when the percentage of "W", "NC", "NP", or Incomplete grades (e.g., "INB", "INC", "IND", "INF", and "INNP" units drops below 50% of all units for which the student has enrolled at the college.

## Standards for Scholastic Dismissal

**Academic Dismissal** — A student who has been placed on academic probation shall be subject to dismissal if the student has earned a cumulative grade point average of less than 2.0 in all units attempted in each of three consecutive semesters, excluding summer session.

**Progress Dismissal** — A student who has been placed on progress probation for three consecutive semesters shall be subject to dismissal if the cumulative percentage of units for which entries of "W", "NC", "NP", or Incomplete grades (e.g., "INB", "INC", "IND", "INF", and "INNP" reaches or exceeds 50% for three consecutive semesters.

Summer sessions shall be excluded from the consecutive semester criteria.

The college will make a reasonable effort to notify a student who has been scholastically dismissed not later than the beginning of the Fall semester each year. Scholastic dismissal will be noted on the student's academic transcript.

## Readmission After Scholastic Dismissal

A dismissed student may be considered for readmission after filing a Dismissal Petition in the Admissions and Records Office. After the petition is reviewed, the student will be notified by email about the decision

If readmitted:

- Students are strongly encouraged to meet with a Counselor to develop an education plan to return to good standing
- Students are considered conditional registrants whose programs are subject to adjustment and/or restrictions.
- Students readmitted after academic dismissal will remain on academic probation until they achieve a cumulative grade point average of 2.0 or higher.
- Students readmitted after progress dismissal will remain on progress probation until the cumulative percentage of W, "NC", "NP", or Incomplete grades (e.g., "INB", "INC", "IND", "INF", and "INNP" grades are less than 50% of all units attempted.
- Failure to maintain the required academic and/or probation criteria to remain enrolled may result in a subsequent dismissal